



DEPARTMENT OF THE ARMY
CALIFORNIA ARMY NATIONAL GUARD
HEADQUARTERS, CAMP ROBERTS
CAMP ROBERTS, CALIFORNIA 93451-5000

CACR-CDR

20 January 2006

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Garrison Policy Letters

1. This memorandum reaffirms the policy file for Camp Roberts and provides directions on the posting of garrison policy letters.
2. Those in leadership positions are responsible for implementing command policies. Post policy letters on the Camp Roberts website and on the permanent section of official bulletin boards. Official bulletin boards (CAL ARNGR 1-1, Bulletin Boards dated 15 Nov 88) will be maintained at the MTC orderly room, each directorate's main office, security office, fire department, range control, billeting office, welcome center (Distribution C only), and each battalion and brigade headquarter building (Distribution C only). If deemed more practical, policy letters may be maintained in a labeled binder kept in plain view.
3. I encourage everyone to participate in the development of meaningful policies. Submit ideas to me directly, or through the chain of command (preferred method). My intent is to discuss proposed policies with leaders prior to publishing a command program.
4. Do not modify a command policy prior to obtaining my consent.
5. My telephone number is CAGNET 68201.

A handwritten signature in black ink, appearing to read "John Smith", is positioned above the typed name.

JOHN F. SMITH
COL, FA
Commanding

DISTRIBUTION:
A (Garrison Staff)